

Terms & Conditions
of participation in the Joint Meeting of ISBRA and ESBRA
2nd World Congress on Alcohol and Alcoholism

§1. General provisions

1. The terms used in the Regulations should be understood as follows:
 - a. Congress – The Joint Meeting of ISBRA and ESBRA – 2nd World Congress on Alcohol and Alcoholism, scheduled to take place September 17-20, 2022, in Cracow, Poland;
 - b. Local Organizers:
 - i. Congress President - Marcin Wojnar - Department of Psychiatry, Medical University of Warsaw; Nowowiejska 27, 00-665 Warsaw, Poland
 - ii. the International Society for Biomedical Research on Alcoholism (ISBRA)
 - iii. the European Society for Biomedical Research on Alcoholism (ESBRA).
 - c. Registration system (referred to as: "System") – an internet application at <https://isbra-esbra2022.com/> that enables the processing of Participant registration for the Congress;
 - d. Registration System Operator: Polish Travel Quo Vadis Sp. z o.o., Ptasia 2, 00-138 Warsaw, responsible for online registration, payments and invoicing, working on behalf of the Local Organizers;
 - e. User – any person using the System in order to register for the Congress;
 - f. Participant – natural persons who are at least 18 years of age and have full legal capacity, who have correctly registered for the Congress and made payment for participating in the Congress;
 - g. Conclusion of a participation agreement – the moment when the Registration System Operator confirms that the participation application has been accepted by sending an e-mail to the Participant's e-mail address;
 - h. Registration of participation – correct registration for the Congress via the System and payment of the fee for participation in the Congress.
2. Additional information:
 - a. The scope of operation of the System involves retaining a database of Participant registrations and enabling the Registration System Operator and the Local Organizers to process these registrations;
 - b. The technical requirements to use the System are not different from the usual requirements necessary when using the Internet. The User must have a computer with Internet access and a respective software that allows the Internet to be browsed;
 - c. The Terms & Conditions constitute an inherent part of the Registration of participation and apply to all Participants.

§2. Registration of participation in the Congress

1. Registration of participation in the Congress shall last from May 10, 2022 until September 17, 2022.
2. Registration of participation is carried out only via the official Congress registration system available at <https://isbra-esbra2022.com/>
3. In order to register correctly in the System, the User is obliged to complete properly all fields in the registration form.
4. The User guarantees that all data provided during registration are correct. The Local Organizers are not responsible for the consequences of providing incorrect data in the registration form.

5. In order to complete the registration, the User must submit a declaration the Terms & Conditions have been read and understood.
6. The Registration will be confirmed by an e-mail automatically generated by the system ("Confirmation of registration") and sent to the e-mail address stated by the User.
7. The User registering for the Congress undertakes to pay the registration fee referred to in § 3 point 1.
8. Registration is considered to be complete when the following conditions are met: the registration form is filled in and the Congress fee payment is credited to Registration System Operator account. Registration will be confirmed by an e-mail sent to the Participant's address. The date the full payment is received will be considered the date of registration.
9. Changes to your original registration should be sent in writing to the Congress Organizers to: isbra-esbra2022@ptqv.pl

§3. Congress fee, payment, invoice

1. The registration fee depends on the type of participation and the day of payment as follows:

CATEGORY	EARLY BIRD			REGULAR			ON-SITE		
	May 10 – July 15, 2022			July 15 – Sept 15, 2022			Sept 16 – Sept 20, 2022		
	EUR	USD	PLN	EUR	USD	PLN	EUR	USD	PLN
ISBRA or ESBRA Members *	550,00	660,00	2 550,00	700,00	840,00	3 290,00	800,00	960,00	3 760,00
non-Members	700,00	840,00	3 290,00	850,00	1 020,00	3 995,00	950,00	1 140,00	4 465,00
Students **	250,00	300,00	1 175,00	300,00	360,00	1 410,00	350,00	420,00	1 645,00
Developing countries ***	300,00	360,00	1 410,00	350,00	420,00	1 640,00	400,00	480,00	1 880,00
Accompanying person	200,00	240,00	940,00	250,00	300,00	1 175,00	300,00	360,00	1 410,00
VIRTUAL ACCESS									
ISBRA or ESBRA Members *	400,00	480,00	1 880,00	500,00	600,00	2 350,00	600,00	720,00	2 820,00
non-Members	450,00	540,00	2 115,00	650,00	780,00	3 050,00	750,00	900,00	3 525,00
Students **	185,00	222,00	870,00	235,00	282,00	1 100,00	285,00	342,00	1 340,00
Developing countries ***	235,00	282,00	1 100,00	285,00	342,00	1 340,00	335,00	402,00	1 575,00
SOCIAL EVENTS									
Gala Dinner, Mon. Sept.19 Wieliczka Salt Mine	150,00	180,00	700,00	150,00	180,00	700,00	180,00	216,00	850,00

*ISBRA or ESBRA member category includes those in good standing as of 2022.

** Reduced category includes those enrolled in doctorate, master or bachelor degree programs. The organizers reserve the right to verify the student's status, therefore a letter from your study supervisor/ supervising professor, confirming your formal registration as full time student, must be submitted after your registration to isbra-esbra2022@ptqv.pl.

*** Country income status is defined according to World Bank for the current 2022 fiscal year

(<https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>).

2. Payments should be made to the following Registration System Operator bank account numbers:

a. payments in €

Bank:	mBank
Account number:	77 1140 1010 0000 5467 0500 1002
SWIFT Code:	BREXPLPWWA1
Payment title:	ISBRA ESBRA 2022 Cracow, Participant first and last name and No of confirmation

b. payments in USD

Bank:	mBank
Account number:	PL50 1140 1010 0000 5467 0500 1003
SWIFT Code:	BREXPLPWWA1
Payment title:	ISBRA ESBRA 2022 Cracow, Participant first and last name and No of confirmation

c. payments in PLN

Bank:	mBank
Account number:	07 1140 1010 0000 5467 0500 1001
SWIFT Code:	BREXPLPWWA1
Payment title:	ISBRA ESBRA 2022 Cracow, Participant first and last name and No of confirmation

3. Payment should be made online by credit card or online transfer immediately after filling in the Registration form (automatic redirecting) or by traditional bank transfer within 3 working days from the Registration.

4. The invoice will be issued by the 15th day of the month following the month in which the payment took place.

5. ISBRA ESBRA Members, non-members, reduced fee include the following services:

- a. participation in all plenary and parallel sessions
- b. congress materials
- c. access to recorded sessions on virtual platform
- d. opening and closing ceremony
- e. welcome reception
- f. coffee breaks
- g. lunches

6. Virtual Access ISBRA ESBRA Members, non-members, reduced fee include the following services:

- a. Virtual participation in all plenary and parallel sessions
- b. congress materials
- c. access to recorded sessions on virtual platform
- d. opening and closing ceremony

7. Gala Dinner organized in Wieliczka Salt Mine (UNESCO site) is to be paid separately. Fee includes return transfer

8. Fee for Accompanying Person includes:

- a. opening and closing ceremony
- b. welcome reception
- c. coffee breaks

d. lunches

Please note that those who registered as accompanying persons are NOT ALLOWED to attend any scientific sessions.

§4. Cancellation Policy

1. The Participant may cancel his/her participation without giving any reasons for the cancellation. Requests for registration cancellation must be addressed in writing and sent by e-mail to isbra-esbra2022@ptqv.pl.
 - a. In case of cancellation received by the Local Organizers prior to July 15, 2022, the Participant shall receive the refund of **90%** of the Congress fee,
 - b. In case of cancellation received by the Local Organizers prior to August 15, 2022, the Participant shall receive the refund of **50%** of the Congress fee,
 - c. and if the cancellation is received by the Local Organizers after August 15, 2022, the Participant shall not be entitled to a refund of any part of the Congress fee.
2. The Congress fee is refunded directly to the bank account from which the Congress fee was paid or to the account stated by the Participant in the statement of cancellation within 28 business days from the date of receipt of the cancellation or without undue delay.
3. In case of absence (no show), late arrivals, unused services, unattended events or early departure from the Congress the Participant shall not be entitled to a refund of any part of the Congress fee. Congress materials will not be provided by the Local Organizers to the Participants that did not show at Congress registration desk.

§5. Force majeure. Cancellation, changing the place and date of the Congress

1. Force majeure is understood as a sudden external event, independent of the Local Organizers, impossible to prevent, which makes fulfillment of the commitment impossible in whole or in the declared by the Local Organizers form and scope. Examples of such events are in particular: wars, natural disasters, strikes, epidemics and pandemics, states of emergency or martial law, acts of state authorities such as national mourning.
2. In case such an independent of the Local Organizers event happen, caused by force majeure, the Local Organizers can cancel the Congress or change its dates and place. The Local Organizers are not responsible for the loss of profit by the Participant and does not reimburse the costs incurred by the Participant due to the changes. In case the Congress is cancelled due to force majeure without changing the date or place of the Congress, the Local Organizers are obliged to refund 90% the Congress fee within 28 business days from the date the Participant is informed about the cancellation or without undue delay.
3. In the case the Congress is cancelled for reasons attributable to the Local Organizers, the entire Congress fee shall be refunded to the Participant within 28 business days from the date the Participant is informed about the cancellation or without undue delay.
4. In the case the place or date of the Congress is changed for reasons attributable to the Local Organizers, the Participant can decide to withdraw from participation in the Congress and to receive the 90% refund of the Congress fee. The Local Organizers shall be informed about the Participant withdrawal within 30 days from the date the information referred to in point 6 is distributed. The Congress fee shall be refunded to the Participant within 28 business days from the date the Participant information about the withdrawal is received or without undue delay.
5. The Local Organizers refund the Congress fee to the bank account from which the transfer was made or to the account stated by the Participant.
6. The Local Organizers will inform the Participants about the occurrence of the cases referred to in points 2, 3 or 4 by posting the relevant information on the Congress website and in addition by e-mail, provided the

Participant Registration data contain a correct e-mail address.

§6. Final provisions

1. The Local Organizers reserve the right to change the keynote speakers and/or the program of the Congress at any time, without giving reasons.
2. The Local Organizers reserve the right to use the e-mail address provided during registration for the Congress to inform the Participant about any changes to the program and/or other important developments related to the Congress.
3. Complaints should be filed by writing an e-mail to isbra-esbra2022@ptqv.pl. In order to facilitate the complaint handling process, the Local Organizers ask to include in the complaint: data that identifies the Participant, the date of the complaint event, reasons for the complaint, and the way the complaint should be resolved as expected by the Participant. The Local Organizers shall review the complaint and respond by e-mail within 30 days from the date of the complaint submission.
4. Contact with the Local Organizers is possible at the following postal address:
 - a. Congress President - Marcin Wojnar: Department of Psychiatry, Medical University of Warsaw; Nowowiejska 27; 00-665 Warsaw, Poland; e-mail: marcin@wum.edu.pl
 - b. Conference Office - Polish Travel Quo Vadis Sp. z o.o.: Ptasia 2, 00-138 Warsaw, Poland; e-mail: isbra-esbra2022@ptqv.pl
5. To participate in the Congress activities and take advantage of the Congress services included (such as coffee breaks and lunches) you need to have your Congress badge always with you.
6. The Participants are financially liable for any damages at the premises of the Congress venue and at any other places related to the Congress.
7. The Participant accepts that if the Local Organizers determine that the Participant breaches the provisions of these Terms & Conditions, the Local Organizers are entitled to deny the Participant the participation in the Congress and to demand the Participant to leave the Congress venue.
8. Making a registration as a Participant is tantamount to the acceptance of the Terms & Conditions.
9. Any disputes that may arise in connection with the participation in the Congress shall be settled by the court having territorial jurisdiction for the Local Organizers' seat.